

Classroom Guidelines, Procedures, and Expectations  
Mrs. Schmidt – Art Department

Classroom Guidelines:

You will –

- **Be Respectful:**
  - Be respectful of fellow classmates, guests, and teacher at all times. This includes respect of ideas, space, property, and supplies.
- **Be Responsible:**
  - Be on time. Class will start on time and end on time.
  - Bring all necessary materials to class (chromebook, pencil, binder or notebook/folder, artwork, sketchbook, and supplies)
  - With the exception of water bottles, please do not bring food or beverages to class.
  - Use of cell phones, backpacks, personal music and electronic devices will not be allowed in class.
- **Embrace a Culture of Learning:**
  - Try new things, have a good attitude, and work ethic. Use time well. What you put into this class will directly affect what you get out of this class.
- Follow guidelines outlined in the Student Handbook provided by the school district.

Failure to meet classroom guidelines will result in the following –

- First Offense – Verbal Warning.
- Second Offense – Removal from activity, written action-plan assignment and 15 minute meeting with instructor.
- Third Offense – 30 minute meeting with instructor, and phone call to parents/guardians.
- Fourth/Fifth Offense – Student will be asked to report to the office if the behavior continues.

\*\* Mrs. Schmidt reserves the right to skip steps if the behavior is extremely unacceptable or disruptive to the classroom environment.

Work Ethic Grade

- Work ethic consists of coming to class prepared, being on task for the duration of the class, being respectful to students, supplies, and teacher; being responsible for cleaning up all materials and work space.
- Your work ethic will merit 10 points for a class period and is weighted at 10% of your grade. Failure to follow classroom guidelines will result in the loss of points.
- If work ethic is not acceptable alternate assignments will be given.

### Classroom Procedures and Expectations:

- You are responsible for all your assignments. If you are absent, it is your responsibility to find out what you missed and to make up that work (check Canvas for assignments). If absent, students have the amount of time they were excused to turn in missing work or take a test. Late work will result in the reduction of one letter grade per day (No credit after 4 late days).
- You are responsible for cleaning up your work area and supplies.
- Students will be expected to have work areas and supplies cleaned up and be in their seats filling out their exit ticket/reflection on work ethic and daily goals in order to be dismissed by the teacher.

### Academic Imperative:

All students are expected to come to class prepared, actively participate and complete all assigned work on time.

1. Students with three missing grades or one failing grade on a major assignment/test in a class will be assigned a classroom intervention. The purpose of the intervention will be to complete the missing work and/or discuss ways to meet the academic expectations of the class.
2. The intervention will be assigned by the teacher and served with the teacher.
3. The intervention may take place before school, lunch, or after school and will last a minimum of 20 minutes.
4. Participation in extracurricular activities will not excuse a student from an intervention.
5. Students who fail to serve the intervention will be given a warning and make-up date. Continued failure to serve will result in an office referral, which may lead to an ISS.
6. Parent contact will be made if a second intervention is given from the same classroom teacher.
7. A parent conference will be held if a third intervention is given from the same classroom teacher.